



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, MAY 11, 2020, 6:00-8:44 P.M.

LOCATION — VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the Special TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m

MINUTES

	Discussion/Start Time
I. Call to Order	1 min (6:00) (6:00)
<ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
<ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Bennett; Here // Mrs. Goin; Here // Mr. Hannan; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Arrived at 6:36) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
<ul style="list-style-type: none">Motion: Mr. Bennett moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea)</u>	
IV. Celebrate TCA (State Science Fair Winners and Athletic Signees)	10 min (6:05) (6:03)
Action: (Harris) Motion: (Info) Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">We celebrated numerous Titans, including those who placed at the Colorado State Science Fair, which took place virtually in April.<ul style="list-style-type: none">Five TCA students won awards in the event after presenting their projects over the phone.We also celebrated the 13 TCA senior students who will continue their athletic careers in college.We watched two videos: put together by a group of students honoring COVID patients and thanking local healthcare workers, and one by a group of staff members reinforcing A Titan's Creed.	
V. Comments from the Board of Directors	5 min (6:15) (6:09)
<ul style="list-style-type: none">Mr. Bennett: Reviewed three emails that encapsulated recent parent e-mails.<ul style="list-style-type: none">Valued the care that TCA was taking into account the privacy of students in our at home learning model recorded videos helpfulEmpathy for having teachers use at home learning techniques; at home learning may not fit all studentsTechnology is a challenge for everyone; value the faces of teachers and interaction with studentsMs. Littleton: Taking perplexing times in perspective; look forward to seeing what back to school will look like in fall, kudos to parents for working through at home learning challengesMrs. Goin: Thank you to parents for sending the Board e-mails; we are reading all of them and listening to your commentsMr. Moulton: Thank you to all of our parents for taking up additional duties for at home learning; the Board is committed to resolving the challenges that face TCA	
VI. Board Development (Legislative Update)	10 min (6:20) (6:18)
Action: (Miller)	

Motion: (Info)

Rationale: to review current legislative initiatives/activities at the state and/or to provide applicable Board level training

- Legislatively, there has not been any news that affects charter schools directly
- Generally there are a few items that affect schools including:
 - CROWN Act: Affects all schools and how they treat hair styles; TCA will amend its policy
 - The state legislature raised the bar for disciplining students from kindergarten to 2nd grade; made it more difficult to suspend students
 - When the state legislature returns, it will concentrate on the budget shortfall rather than creating school policy
 - Gov. Polis anticipates going back to school in the fall in some type of hybrid form; he will provide further guidance later about requirements for social distancing, at risk personnel/students, masks, etc.

VII. Report of the President & Cabinet Spotlights

45 min (6:30) (6:28--6:35)

Action (Sojourner)

(6:57--8:04)

There was a slight communication disconnect with Dr. Sojourner and then reconnected.

Motion: (Info)

Rationale: to highlight events occurring at TCA and to report on cabinet activities (Pres., Ops, Academic Services, HR, and Advancement)

- Dr. Sojourner highlighted the following items from his report:
 - Student cell phone policy is on hold for the time being
 - We understand the difficult times and how it affects donations to TCA; we are ever thankful for our community's donations
 - Reviewing parent e-mails at each school and listening to comments
 - We appreciate our community's grace and love during this unprecedented time in history due to the coronavirus
 - When school starts up in the fall we are planning for contingencies that may face us including:
 - Continuing at home learning
 - Social distancing
 - Hybrid learning; at home and in person combination
 - Impact on the TCA community
 - Challenges to teachers, parents and students
 - Plans for end of school on May 22, 2020 (Graduation; waiting for state guidelines and approval of TCA plans)
 - Discussed the article "Blueprint for Back to School" and all of the implications/challenges associated with preparing to go back to school in the fall
 - Awaiting further guidance from the state concerning policies governing what back to school in the fall will look like

VIII. Consent Agenda

2 min (7:15) (6:36)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to approve/file the Consent Agenda

A. Finance

1. March Financials (VanGambleare)
2. Auditor Engagement (VanGambleare)
3. Quarterly Financial Summary (VanGambleare)

B. Quarterly FAC Meeting (Goin/VanGambleare)

- **Motion: Ms. Littleton moved to approve/file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

IX. April 13, 2020 Board Meeting Minutes

2 min (7:17) (6:37)

Action: (Swanson)

Motion: (Vote) to approve the minutes from the April 13, 2020 Board meeting

Rationale: to review and approve the minutes

- **Motion: Mr. Bennett moved to approve the April 13, 2020 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

X. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Student Fee Schedule

5 min (7:19) (6:38)

Action: (Jolly/Birkey)

Motion: (Vote)

Rationale: to review and approve the student fee schedule for the 2020-2021 school year

- **Motion: Ms. Littleton moved to approve the student fee schedule for the 2020-2021 school year and was seconded.**

- Discussion: None
- Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)

- 2. Preliminary Budget Review for Next FY** 15 min (7:24) (6:41—6:56)

Action: (VanGambleare)

Motion: (1st Read)

Rationale: to review and approve the budget for the next FY

 - Mr. VanGambleare highlighted the following from his presentation:
 - At this time, there is a \$3B shortfall at the state
 - This could mean as much as a 10% reduction in Per Pupil Revenue for next year
 - We will not know until the state legislature reconvenes on May 26, 2020
 - TCA is not planning on any reductions in workforce or furloughs
 - PERA contributions for staff and employer will increase next year
 - Medical benefits premiums are projected at their current cost levels
 - Current budget does not include capital expenditures for remodel of 1st & 3rd floor areas at the North Campus
- 3. Annual Charter Contract Review** 10 min (7:39) (8:04)

Action: (Coles/VanGambleare)

Motion: (1st Read)

Rationale: to annually review and approve changes to the Charter Contract Between TCA and ASD20

 - Mr. Coles highlighted the following from his report:
 - Referenced spreadsheet that listed all the changes to the Charter Contract for this year
 - Other District services TCA is opting to utilize:
 - TCA Bus inspection and servicing
 - IT services that the district gets at a lower price than TCA
 - Removed six polices from the district that no longer apply
 - Accepted two policies referring to the homeless
- 4. Operations Capital Construction Report (Monthly)** 10 min (7:49) (8:19)

Action: (Coles/Pacht)

Motion: (Information)

Rationale: to provide the Board with a construction update

 - Mr. Coles highlighted the following from his report:
 - Reviewed the scope of the project
 - May 15, 2020 construction will begin at the North Campus
 - Reviewed associated costs
 - Board approved budget for the construction project is \$7,610,000
 - Reviewed associated timelines for various projects
 - The contractor has already begun work on replacing the artificial turf at the North Campus field (five weeks early)
- 5. Annual Parent Survey Analysis** 20 min (7:59) (8:24)

Action: (Jolly)

Motion: (Information)

Rationale: to review the results of the parent survey

 - Mr. Wes Jolly, TCA's Director of Academic Services, provided a briefing on the annual Parent Survey results.
 - This year, our participation rate continued to be above average with 1,168 parents contributing to the survey.
 - Overall, parents continue to be engaged year-to-year in participating in the survey, and the data received is important for principals to determine their school's strengths and areas for growth.
 - Staff and teachers continue to be what parents say is the best thing about TCA followed by community/family, character, and education/academics.
 - As always, there are also areas for improvement, and school principals have already, or will soon be, providing feedback to their individual communities.

C. Board Level Reports

- 1. Annual Board Self Evaluation Results** 10 min (8:19) (8:55)

Action: (Moulton/Swanson)

Motion: (Discussion)

Rationale: to review the results of the Board Self Evaluation

 - Mr. Mouton highlighted the following items:
 - Generally a very favorable evaluation with high levels of satisfaction for the Board and Administration
 - The Board is functioning very effectively and values each members opinions in a courteous atmosphere
 - Next month, we will review options/plans focusing on any challenges facing the Board

D. Board Communication

5 min (8:29) (9:01)

Action: Secretary

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- Celebrate TCA
- At Home Learning
- Parent Survey
- Digital Health Policy on Hold

E. Future Board Agenda Items

5 min (8:34) (9:02)

1. Annual Charter Contract Approval, June, Vote, Coles
2. President Annual Evaluation and Compensation Determination, June, Vote, Moulton
3. Adopt a School; Board Assignments, June, Vote, Moulton
4. Budget Approval for Next FY, June, Vote, VanGambleare
5. Annual Character Report, June, Info, Academic Services
6. Appreciation Committee Report, June, Info, Littleton
7. Training Committee Report, June, Info, Rudder
8. Annual Board Evaluation Action Items, June, Disc./Info., Moulton/Swanson
9. Confirm July Working Session Agenda, June, Disc., Moulton
10. Review Form 990, June, Info, VanGambleare
11. Quarterly FAC Meeting, Aug, Info, Goin/VanGambleare

F. Closing Comments from the Board

5 min (8:39) (9:04)

- Mr. Bennett: Very productive meeting; feel good amongst the challenges that lay ahead
- Ms. Littleton: Very good parent survey results, confident in the good work that the Administration is doing, parents, please continue to send the Board e-mails
- Mr. Moulton: Suggested possible quick e-mail surveys to collect parents' thoughts on specific issues, looking forward to what the plans for the fall will look like

XI. Adjournment (Approx. 8:44 p.m.)

(8:44) (9:06)

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Bennett; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Rich Bennett
TCA Board Secretary